



## Frequently Asked Questions

### **Q. How long does the programme take to complete?**

A. The programme takes a 12 week part time commitment to complete.

### **Q. What level on the NFQ is the programme?**

A. This is a Level 8 10 ECTS Continuing Professional Diploma.

### **Q. What is the eligibility criteria for the grant aided fee?**

A. Applicants must be working in private or commercial semi-state organisations registered in the Republic of Ireland (including sole traders). Applicants meeting this criteria will be eligible for the grant aided fee.

Skillnet Ireland is mandated to support private sector enterprise. Therefore we can **not** support those employed in the below organisations with grant-aided fees.

- Public sector organisations
- Charity or not-for-profit organisations
- Businesses based outside the Republic of Ireland

That said, if there are places available on the programme and you meet the academic eligibility criteria you **may** be able to apply directly to the college/provider and pay the relevant **full** fee directly to them. We should know about availability nearer to the programme start date. You must contact ict skillnet directly to express your interest via the course enquiry page.

### **Q. What are the academic entry requirements?**

A. This programme is aimed at those with near and non-near AI backgrounds, with an interest and aptitude for transitioning into the AI disciplines. Applicants will be expected to have an appreciable level of quantitative aptitude and to possess a Level 8 (NFQ) Primary Degree, ideally but not necessarily in a cognitive discipline.

Although, applicants with relevant IT work experience and IT-oriented Level-7 qualifications can apply to be considered for application. These applications will be assessed on a case-by-case basis. Please advise upon application.

Please note TU Dublin is the sole arbitrator on who is accepted on the course. ICT Skillnet only assesses your eligibility for funding.

### **Q. How do I start the application process?**

A. All candidates must send their CV to ICT Skillnet in the first instance at [info@ictskillnet.ie](mailto:info@ictskillnet.ie) or submit their CV via the course page on [www.ictskillnet.ie](http://www.ictskillnet.ie) for initial eligibility screening. If you are deemed eligible, you will be supplied with a portal link by ICT Skillnet to begin your official college application.

### **Q. Can I have an overview of the entire application process?**

A. Please see steps guide on page 3 below.



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### **Q. If approved for funding by ICT Skillnet what documents will be required for the college application?**

1. An up-to-date CV
2. A personal statement indicating why you are applying for this course.
  - A short statement 150-200 words or more expressing your interest in the course and any details of your numeracy, analytic and/or technical skills and experience.
3. A copy of your passport.
4. A transcript of your Level 8 (NFQ) Primary Degree. (English translation)
5. You will also need to provide your GNIB status if not an EU citizen.

### **Q. How is the programme delivered?**

A. The programme will be delivered online over 12 weeks, on Tuesday and Thursday evenings from 6.30pm to 9.00pm as a live online classroom event. These classes will be recorded and made available to you after should you miss a class. The additional course material will include video recordings as well as readings, exercises, and assignments.

1-to-1 mentoring will be arranged directly between the student and Krisolis once the course commences.

Support clinics are available during the programme to support students who may need help on certain topics.

### **Q. How will I be assessed?**

A. It is assessed through a mix of online examination, class assignments, a personal learning journal compiled in an academic style, and a capstone project addressing a specific AI problem or issue which would be due at the end of the 12 weeks.

1. 3 x MCQ's (no longer than 30-40 minutes each) and these are taken during class time.
2. As part of an assigned group, complete an assignment in Data Visualisation at the end of the module.
3. Complete a Capstone Project at the end of the programme that encapsulates learning from the content covered. The capstone project can be selected from a group of sample projects we can provide, or we welcome students to create their own project on any subject. The capstone project topic will be decided halfway through the programme by the student and mentoring sessions are set up to assist the project development, with the project completed and submitted at the end along with their personal reflections.

### **Q. What topics will be covered?**

- A.
- Introduction to Artificial Intelligence
  - Using an Agile Framework and Designing and Architecting AI Solutions
  - AI Tools and Ecosystems
  - Data Visualisation
  - The Mathematical Foundations of AI
  - Programming with Python
  - Ethical Practice in Artificial Intelligence, Data Science and Analytics

# Steps Guide

CPD Certificate In Foundations Of Artificial Intelligence

## Who are we?

ICT Skillnet	TU Dublin	Krisolis
Funding Body	Awarding Body	Delivery Partner
<ul style="list-style-type: none"> <li>● Expression of Interest is registered via ICT Skillnet</li> <li>● Funding eligibility is assessed and awarded to eligible applicants via ICT Skillnet</li> <li>● Course fee is payable to ICT Skillnet</li> </ul>	<ul style="list-style-type: none"> <li>● Applicant will be a student of TU Dublin with access to TU Dublin's e-learning platform</li> <li>● The Certificate will be awarded by TU Dublin</li> <li>● Certificates will be issued by TU Dublin</li> </ul>	<ul style="list-style-type: none"> <li>● Is responsible for the delivery of the course programme from classes to mentoring and marking of final PID assessments</li> <li>● Krisolis will be the main contact for all programme communication</li> </ul>

## Application Process Steps

**Step 1** – Applicants **must** register their expression of interest and apply for part funding through [www.ictskillnet.ie](http://www.ictskillnet.ie) by submitting their CV on the course page or emailing it to [info@ictskillnet.ie](mailto:info@ictskillnet.ie)

Eligible applicants will receive an invitation link from ICT Skillnet to formally apply to TU Dublin

**Step 2** – Applicants apply via the TU Dublin Student Portal:

Applicants will be required to provide the following documentation:

1. An up-to-date **CV**,
2. A **personal statement** indicating why you are applying for this course.
3. A copy of your **passport**.
4. A **transcript** of your Level 8 (NFQ) Primary Degree.
5. You will also need to provide your **GNIB status** if not an EU citizen.

Please ensure you provide all documents above or your application cannot be assessed.

**Step 3** – Applications are reviewed by TU Dublin (who are the final arbiter in who is awarded a place on the programme); successful applicants will receive an offer letter to the email account the applicant applied with.

**Step 4** – Applicant accepts the TU Dublin offer via the link provided.



**Step 5** – Once an offer is accepted, TU Dublin will email applicants their student number and log in details for TU Dublin systems including their e-mail account and Brightspace, the e-learning system used to access course material and submit assignments.

**Step 6** – ICT Skillnet will contact applicants regarding payment. Full payment will be due prior to course commencement. **Places are only secured once payment has been received.** If we reach capacity, those who have completed payments first will be given priority.

**Step 7** - Students must enrol into the Brightspace module for the course to gain access to materials.

**Step 8** - Once all steps above are complete you will be contacted prior to classes commencing with the zoom links to your online induction/classes.